

United Nations Conference on the Elimination or Reduction of Future Statelessness

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Information for Delegations

UNITED NATIONS
GENERAL
ASSEMBLY



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ENGLISH ONLY

UNITED NATIONS CONFERENCE ON THE ELIMINATION
OR REDUCTION OF FUTURE STATELESSNESS
(Second part: 15 August-1 September 1961)

INFORMATION FOR DELEGATIONS

1. Opening Meeting

The opening of the second part of the Conference will take place on Tuesday, 15 August 1961, at 3 p.m. in Conference Room No. 3.

2. Time-table of meetings

Bulletin boards displaying the programme of meetings are located on the first floor of the General Assembly Building just inside the Delegates' Entrance and on the concourse level between the General Assembly Building and the Conference Building.

3. List of delegates

A list of delegates will be issued as a separate document.

4. Secretariat

The offices of the Secretariat of the Conference are situated on the 34th floor of the Secretariat Building. A list of the Secretariat, giving office and telephone numbers, will be issued as a separate document.

5. Access to the Conference Building

As the meetings will be held in the Conference Building, delegations will find it convenient to enter by the Delegates' Entrance of the General Assembly Building.

6. Information Desks

General Assembly Building:

South end: Delegates' Lobby, ext. 3433 and 3643
North end: Public Lobby, ext. 454 and 784

Secretariat Building:

Main lobby, ext. 587 or 588

7. Distribution of Documents

Documents for delegations may be called for at the Delegations Document Station on the concourse level of the Secretariat Building, room 1B-44, ext. 2273, during working hours.

A limited number of documents relating to the Conference will be available at the document counter in the Conference room.

8. Submission of Documents

Documents which representatives wish to have circulated to the Conference should be submitted in quadruplicate to the Secretariat. As far as possible documents should be handed in at least 24 hours (not counting Saturday afternoons or Sundays) before the time for which circulation is desired.

9. Servicing of Meetings

Meetings Service of the Office of Conference Services issues, each evening, a programme of meetings for the following day, which is printed daily in the Journal and gives the conference rooms and times of meetings.

Information concerning time, place and agenda of meetings may be obtained by calling Order of the Day, ext. 595 or 596.

A Conference Officer is on duty in the Conference room to assist the Secretary of the Conference in the co-ordination of the technical services of the meeting.

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10. Journal

The Journal of the United Nations is issued daily in English and French.

It contains:

1. Programme of meetings;
2. Agenda;
3. Summary of meetings;
4. Announcements.

The Editor of the Journal is located in the Secretariat Building, room 1170, ext. 807 or 829.

11. Interpretation

It is important that the texts of prepared speeches be made available to the interpreters well in advance of delivery. For this purpose, four copies of the speech should be handed to the Conference Officer on duty in the meeting room. After delivery of the speech précis-writers will use these texts to help speed up the issuing of records of meetings.

Representatives who take the floor in the Conference room should bear in mind that the microphone before them is inoperative until they have been called upon to speak by the chairman. In order to ensure the best possible recording and interpretation of their speeches, they should speak directly into the microphones, clearly and not too quickly.

12. Travel and Hotel facilities

The United Nations Travel Office, Secretariat Building, room 2169, 21st floor, will assist delegates with hotel accommodations and travel reservations, passport and visa service.

Hotel accommodations and customs clearances, ext. 546

Travel reservations (Cook's Travel Service), ext. 2076

Passport and visa service, ext. 451

13. Facilities for Observers from Non-Governmental Organizations

Observers from non-governmental organizations may apply for admission cards at Room 741 (ext. 2227), where information on arrangements for NGO attendance may be obtained.

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14. Library facilities

The Library is housed in temporary quarters for the period of construction of the new building. It occupies the South and North lobbies of the Secretariat Building and various other locations indicated below. The Library is open Monday through Friday. Reference services and some reading space are provided in the South and North lobbies. Inquiries may be made personally or by telephone to each of the following service points:

Director's Office, room 202A, ext. 2173
Deputy Librarian, room 202B, ext. 2514
Legal - Political and Security Council Branch Library, room 3425, ext. 2512
United Nations and Specialized Agencies Documents, South Lobby, ext. 2501
League of Nations Documents, North Lobby, ext. 2504
Map Collection, room 1950, ext. 834
Periodicals and Newspapers, 5th floor lounge, ext. 830
General Reference collection and all other inquiries, South Lobby, ext. 821

The general catalogue is in the South Lobby, ext. 821

The Loan Desk, in the same location, ext. 2695, handles requests for loans" from the Library's collections.

Inter-Library loans are arranged on ext. 823.
